



## Transportation Sales Internship Bellevue, Washington

### **Position Description**

An internship with one of our offices can offer you not only broad based exposure to our industry, but also experience that will be useful when selecting a career. With our Transportation Logistics Internships, we can expose you to a number of different areas, such as selling, distribution management and customer service. The goal of this program is to offer you a challenging learning opportunity and to enhance your potential to become a member of our CHRW team upon graduation - thus our internship position is very closely based on our full-time Transportation Sales position. Our Transportation Sales team provides C.H. Robinson's logistics services to businesses with all types of freight. Transportation salespeople are in daily contact with customers (shippers and carriers) of various sizes who outsource to C.H. Robinson.

As an intern, you will be exposed to one or more of the following:

- Sales and purchasing
- Financial management and account receivables
- Logistics management and transport economics from a third-party perspective
- Carrier management
- Distribution patterns, tracking and tracing
- Logistics information systems

We are looking for UNDERGRADUATES at a Junior or Senior level. Those pursuing a degree in Business, Supply-Chain Management, Communications, or Economics are a plus.

**The internship consists of two quarter commitment (Winter-Spring, Spring-Summer, Summer-Fall, Fall-Winter).** Interns are expected to work 15-20 hours per week between the hours of 7am and 4pm. The position begins the week before the first quarter of employment and ends the week before finals of the second quarter of employment. Interns will be paid \$10 per hour.

WINTER-SPRING: Interns must be available January 3<sup>rd</sup> and 4<sup>th</sup> for Training.

SPRING-SUMMER: Interns must be available March 27<sup>th</sup> and 28<sup>th</sup> for Training.

SUMMER-FALL: Interns must be available June 19<sup>th</sup> and 20<sup>th</sup> for Training.

FALL-WINTER: Interns must be available September 22<sup>nd</sup> and 23<sup>rd</sup> for Training.

### **Qualifications**

- Currently enrolled in college courses
- Strong communication skills
- Competitive personality
- Enthusiastic and self-motivated
- Strong attention to detail and well-organized

### **Responsibilities**

The intern will rotate through a variety of responsibilities throughout the quarter in order to gain a greater understanding of the transportation and logistics industry. The intern will provide assistance in several positions within the branch. Some of the responsibilities will include:

- Attending training sessions
- Customer service
- Attending/listening occasional sales calls
- Generating/qualifying sales leads
- Tracking and tracing orders
- Assisting in operations on accounts



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**How to Apply**

In order to apply, go to [www.chrobinson.com/careers](http://www.chrobinson.com/careers), click on How To Apply. Using the Online Career Search, look for the Seattle, WA internship position, and submit a resume. A representative from C.H. Robinson will contact you shortly after the online application is completed.

**Online Application Deadlines:**

WINTER-SPRING: December 13th

SPRING-SUMMER: February 22nd

SUMMER-FALL: May 23rd

FALL-WINTER: August 22nd