

West Coast Careers Sales & Marketing Internship

West Coast Careers, one of Puget Sound's premiere staffing firms, is currently seeking bright and talented individuals for a Sales and Marketing Internship. Interns at West Coast Careers gain much more than one would with a "traditional" internship. As an intern with West Coast Careers, you will gain valuable on the job training, learn what the area's most sought after employers expect out of candidates and how to stand out from the crowd following graduation! Interns' daily tasks vary, but center around developing and executing sales and marketing plans to enhance the existing business model.

Responsibilities:

- Conduct sales & marketing activities based on your personal strengths & training received @ WCC
- Develop your sales skills via mentoring with leaders in the office
- Conduct research calls to map out the market and generate client targets
- Develop print and electronic marketing communications
- Modify company's external communications
- Develop and coordinate various marketing efforts
- Maintain and update organization's Website and newsletter
- Conduct lead management for team of 9 recruiters
- Conduct research on market and industry trends
- Various administrative duties as needed

Qualified candidates must have a strong interest in sales and marketing with an ability to think outside of the box! Hours and duration may be somewhat flexible.

A successful candidate will have:

- Business, Marketing, Communications or Advertising Degree preferred
- Computer proficiency a PLUS!
- Familiarity with Outlook and Internet Explorer
- Must be available a minimum of 25 hrs/week, between Monday-Friday 8-5
- Possess the ability to work in a fast-paced, highly motivated and mission-driven organization
- Self-starter, able to work with minimal supervision and strong written and oral communication skills

This is an excellent opportunity for those interested in learning from professionals. Everyday at West Coast Careers offers new challenges and rewards in a fun and energetic atmosphere!

We believe in growing our interns into positive additions to our office on a permanent basis. Two of our former interns are now full time employees of West Coast Careers!

Traditionally, internships with West Coast Careers run about 3 months, or the length of one college quarter- but we do understand that each student's situation is unique and welcome all applicants.

All interested candidates should contact Catherine Dix at 425-672-4200 or via email at catherine@westcoastcareers.com to arrange an interview.